

Title of the proposal: \_\_\_\_\_

Organization name: \_\_\_\_\_ Principal Investigator: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Email address: \_\_\_\_\_

Department | Building

Signing authority: \_\_\_\_\_

Street | PO Box

Email address: \_\_\_\_\_

City

Postal Code

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Amount of funding requested: \_\_\_\_\_

RIF Component: (Check all that apply)  Emerging Project  Start-up Grant  Concept Validation  Capacity Development

Strategic Industry:  Energy & Environment  Life Sciences  Value-added Natural Resources  Knowledge Industry

Advanced Manufacturing  Education & Training

**To be attached:**

- Executive summary of the project or research program (one page maximum).
- Description of the project or research program including: three key words, objectives, technical overview, methodology, potential for innovation, relevance of the team of investigators, schedule, milestones and deliverables (10 page maximum).
- Details and nature of any partnerships between collaborating organizations, and the expected contributions by each (one page).
- A detailed budget of the project or research program for each RIF component checked, including wages, salaries, equipment and operating costs; and details about how the funding requested from the foundation will be allocated (three page maximum)
- Relevance of the project or research program for the strategic industry checked (one page maximum).
- Details about other funding sources and the infrastructure available to conduct the project or research program (two pages).
- A **summary** of the professional status and track record of the principal investigator, and up to a maximum of three additional collaborating investigators over the last five years. (This can include the personal data form from a national granting agency, or institutional professional profiles, but **not** in the form of a curriculum vitae (one-page maximum for each).
- Other relevant information for the evaluation of the request, if necessary (one page maximum).

Please submit your request electronically in Microsoft Word or PDF Format to [proposals@nbif.ca](mailto:proposals@nbif.ca)

While the New Brunswick Innovation Foundation will make reasonable efforts to ensure that each application is managed with confidentiality, it will not assume responsibility of any nature of kind, either directly or indirectly, for misappropriation or misuse of information by reviewers or evaluators engaged by the foundation in the assessment of the application. Therefore, applicants should refrain from submitting any proprietary information with their initial application. Should additional information be required, the foundation will advise the applicant.

**INTERNAL USE**

Date Received: \_\_\_\_\_ File reference # \_\_\_\_\_ Format: \_\_\_\_\_

Receiving:  Notification Recommendation by: \_\_\_\_\_ Date: \_\_\_\_\_

Completed proposal Submitted to: \_\_\_\_\_ Date: \_\_\_\_\_

Amount awarded: \_\_\_\_\_ Cheque # \_\_\_\_\_ Date: \_\_\_\_\_

Letter of notification:  Yes  No Date: \_\_\_\_\_

Confirmation of conditions:  Yes  No Date: \_\_\_\_\_

Permanent filing date: \_\_\_\_\_